



WESLEY-RANKIN COMMUNITY CENTER VOLUNTEER OPPORTUNITIES

Through caring relationships, Wesley-Rankin Community Center partners with our West Dallas neighbors providing education and resources to drive community transformation.

| OPPORTUNITY | TIME COMMITMENTS | QUALIFICATIONS | APPLICATION INSTRUCTIONS |
|---|--|--|---|
| <p>Afterschool Program Assistant</p> <p>Come and assist students with homework, tutoring, or help teachers with enrichment activities</p> | <p>Monday – Thursday 3:00PM – 6:00PM</p> <p>Must volunteer at least 2 shifts every month during semester</p> | <p>Age 14+, self-motivated, ability to work well with children, friendly, willing to go above and beyond to help, able to abide by directions well</p> | <p>All applicants must go through WRCC’s volunteer process. All applicants over 18 must pass a background check.</p> |
| <p>Enrichment Club Leaders & Assistants</p> <p>Club leaders are responsible for facilitating a specialized enrichment club for Wesley-Rankin students and communicating with assistant on program facilitation needs</p> | <p>Volunteers will be able to set a weekly schedule - clubs take place from 5:00 to 6:00PM – for their respective club for the semester, consistency is best for our students.</p> | <p>Age 14+, self-motivated, interested in expanding horizons of Wesley-Rankin students to new activities, ability to work well with children, friendly, willing to go above and beyond to help, able to abide by directions well</p> | <p>All applicants must go through WRCC’s volunteer process. All applicants over 18 must pass a background check.</p> |
| <p>Scholars Tutor</p> <p>Tutors are responsible for working with students following the SEE (Sequential English Education) curriculum and multisensory structured language approach</p> | <p>Saturdays from 8:30AM – 12:30PM</p> | <p>Ages 16+, experience working with elementary aged children, commitment to volunteering every week or every other week, completed SEE Curriculum Training</p> | <p>All applicants must go through WRCC’s volunteer process. All applicants over 18 must pass a background check.</p> <p>SEE (Sequential English Education) Curriculum Training, offered by Shelton School</p> |

Please contact Severina Ware, Community Engagement Manager at 214-742-6674 or severina@wesleyrankin.org, for more information on any opportunity.

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| <p>Casa Feliz Compadre (Companion)</p> <p>Casa Feliz Compadre (Companion) primary role is to build companionship with Wesley-Rankin Senior Citizens</p> | <p>Monday – Friday 9:00AM – 12:00PM</p> <p>Commitment of at least 2 shifts per month, self-scheduled</p> | <p>Bilingual (preferred), flexible schedule, willing and capable of aiding elderly adults</p> | <p>All applicants must go through WRCC’s volunteer process. All applicants over 18 must pass a background check.</p> |
| <p>General Office Assistant</p> <p>Provide general assistance around the Wesley-Rankin Community Center with various administrative duties.</p> | <p>Monday – Friday 9:30AM – 12:00PM</p> <p>Self-Schedule via our Volunteer Information Center Ideally prefer at least two shifts a month</p> | <p>Great communication skills, ability to work well under limited supervision, flexible and consistent schedule, bilingual (preferred, not required), experience handling confidential information</p> | <p>All applicants must go through WRCC’s volunteer process. All applicants over 18 must pass a background check.</p> |
| <p>Adult Academy Facilitator</p> <p>Role is selected by Leadership Council to facilitate adult classes</p> <p>Classes have included early childhood development, family dynamics, emotional communication, nutrition and wellness, physical health, leadership development and community advocacy</p> | <p>Facilitators will work with Director of Adult Education to establish set times for class sessions</p> | <p><i>Must be approved by Director of Adult Education and Leadership Council, bilingual, comfortable speaking in front of large group</i></p> | <p>Approved by Director of Adult Education and Leadership Council</p> |
| <p>Adult Academy Childcare Assistant</p> <p>Provide care and activities for infants and toddlers of individuals attending adult academy classes at Wesley-Rankin Community Center.</p> | <p>Commitment of at least 2 shifts per month</p> | <p>Bilingual (preferred), flexible schedule, experience with caring for young children</p> | <p>All applicants must go through WRCC’s volunteer process. All applicants over 18 must pass a background check.</p> |

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| <p>B3X/Summit On-Site Camp Aides (Summer Only)</p> <p>Responsible for providing the assistance needed to summer camp to make it successful by doing various tasks to support the Education Team.</p> | <p>Monday – Thursday 9:00AM – 3:00PM</p> <p>Must be able to commit to at least 4 to 6 shifts over the course of the entire summer.</p> | <p>Age 14+, self-motivated, friendly, willing to go above and beyond to help, able to abide by directions well, and assist with games, crafts, and various other tasks as assigned by Community Engagement Manager and/or Education Team</p> | <p>All applicants must go through WRCC’s volunteer process. All applicants over 18 must pass a background check.</p> |
| <p>B3X/Summit Off-Site Field Trip Support (Summer Only)</p> <p>Off-Site field trip support volunteers will be responsible for assisting Wesley-Rankin staff members with supervising students at various off-site field trips.</p> | <p>Field trip dates and times, information will be available when you schedule yourself for a B3X Off-Site Field Trip.</p> | <p>Age 16+, previous B3X volunteer experience, able to transport themselves to and from off-site field trip locations, friendly, willing to go above and beyond to help, able to abide by directions and various other tasks as assigned by Director of Children’s Education and/or Education Associate</p> | <p>All applicants must go through WRCC’s volunteer process. All applicants over 18 must pass a background check.</p> |
| <p>B3X Reading Test Aides (Summer Only)</p> <p>Reading Test Aides will be responsible for administering one on one assessments to students</p> | <p>Two testing periods during B3X camp June 10 – 13 and July 22 – 24</p> | <p>Age 16+, experience working with elementary aged children, friendly, able to abide by directions well, skilled note taker</p> | <p>All applicants must go through WRCC’s volunteer process. All applicants over 18 must pass a background check.</p> |
| <p>Elective Leaders (Summer Only)</p> <p>Lead a special interest class for a group of middle students. Seeking individuals to lead the following classes: drawing/art, guitar, piano, outdoor skills, pool (billiards), science experiments, tennis, basketball, bocce ball, boxing</p> | <p>1 Hour, scheduled time coordinate with Middle School Education Associate</p> <p>Please allot time for prep and clean up</p> | <p>Knowledge of subject (can be minor), desire and ability to work with middle school students</p> | <p>All applicants must go through WRCC’s volunteer process. All applicants over 18 must pass a background check.</p> |