



Volunteer Title: Afterschool Program Assistant

Department: Children's Education

Reports To: Education Associate/Director of Children's Education

Summary: Come and assist students with homework or help teachers with enrichment activities

Key Duties:

- Assist with homework, tutoring, and educational activities
- Help with snack/meal supervision, serving and clean up
- Supervise students attending the program and promote safety and respect in collaboration with AmeriCorps staff
- Respond to the needs of students and establish stable and consistent relationships
- Cleaning and tidying of the center (classrooms, gym, etc.)

Qualifications: Age 14+, self-motivated, ability to work well with children, friendly, willing to go above and beyond to help, able to abide by directions well

Time Commitment: Monday – Thursday 3:00PM – 6:00PM

September – December and January – May

Must volunteer at least 4 shifts every month during semester

Training: MinistrySafe Training

Standard Volunteer Orientation

Location: Wesley-Rankin Community Center
3100 Crossman Ave.